Building Committee

Our Mission
This committee is responsible for the non-emergency/non-urgent maintenance and long-term upkeep of the building and its facade.

Our Work
Among the tasks overseen by this committee are activities such as planning and budgeting for the long-term upkeep of the building, structural repairs and other chores involved with our physical structure, and its maintenance.

Committee Structure and Responsibilities of Members
This group functions with a chair and a committee of several people. The committee nominates the chair whose term is one year. Together this group develops a long-range maintenance/replacement/improvement/priorities plan for
- HVAC and water heaters
- Roof, windows, building façade, doors, walls, sinks, toilets, drains, stairs, railings - interior and exterior
- Floor coverings, window treatments, wall covering and paint, ceilings, and lighting
- Major appliances such as stoves, refrigerators, dishwashers, sanitizers, microwaves
- General storage and space use
- Structural safety and accessibility, including ADA compliancy
- Security systems, emergency equipment, electrical, and plumbing systems
- Furniture and equipment not under the purview of other committees (i.e. pianos)
- Pest control

The chair of the committee will solicit references and bids for work and equipment to develop a recommendation. All the bids and the recommendation will be submitted to the congregational administrator who will submit them to the President. The President with consultation from the vice president and past president will make the final decision to move ahead on a project.

Our Connections
This committee works closely with the congregational administrator and the President. The congregational administrator coordinates regular maintenance and inspection of major appliances and equipment and manages emergency/urgent building issues under the supervision and direction of the President (and in his/her absence, the Past President and Vice President).

The building committee may create sub-groups that focus on a particular aspect or project, with the approval of the ELT and/or board. For example, the Kitchen Angels is a sub-group whose focus is on the organization and cleanliness of the main kitchen and its appliances on a weekly basis.

This committee will work with the Landscape and Ground Committee, the Finance Committee, and any other committee with an interest in particular projects under the purview of this committee. The building committee will communicate with the congregational administrator, the President, the board of directors, and the congregation to keep all informed on the progress of plans and projects.